



2301 EVERGREEN AVENUE
WEST SACRAMENTO, CA 95691
(916) 371-5415

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Sikh Temple Sacramento



MAILING ADDRESS:
P.O. BOX 851
WEST SACRAMENTO, CA
95691-0851

Solicitation and Literature Distribution Policy

The Sikh Temple Sacramento, Gurdwara Sahib Sacramento, Gurdwara Management Committee at its monthly meeting held on Sunday January 31, 2010, adopted the following Solicitation, and Literature Distribution Policy (Policy):

The Gurdwara has a Policy of **NO SOLICITATION** and **NO LITERATURE DISTRIBUTION** within its buildings, parking lots and grounds or any other Gurdwara property without a written permit (Permit). The Permit may be issued at regular Gurdwara Management Committee meetings, or approved by two or more of the Gurdwara Executive Committee members in writing. The purpose of this Policy is to regulate the time, place and manner of any solicitation and literature distribution that may be inconsistent with the Mission of the Gurdwara.

Definitions:

'Literature distribution' shall mean the physical act of distributing commercial literature flyers, handbills, circulars, forms, letters, memorabilia, any type of advertising or other similar commercially printed material on any Gurdwara property or on any vehicles within its parking lot, except for materials prepared by the Gurdwara for its Mission.

'Gurdwara property' shall mean property that is currently owned, leased, operated, managed or controlled by the Gurdwara.

'Solicitation or Solicit' shall mean any request, demand, entreaty, invitation, plea, offer, enticement, or action using the spoken, written, or printed word, bodily gestures, signs, or other means for the purpose of obtaining an immediate donation of money, or other object(s) of value, or soliciting the sale or lease of goods, merchandise, or services.

'Charitable donation collection' shall mean collecting a cash contribution for an organization which is officially created for charitable, religious, educational, scientific, artistic, or disaster relief purposes, or approved by the Gurdwara as a charitable donation.

Solicitation Location:

No person (who is required to obtain a Permit) shall solicit where a sign prohibiting solicitation has been posted. Furthermore, the Gurdwara Committee members have the right and sole discretion to designate additional areas where solicitation is prohibited (i.e. regardless of the absence of any 'no solicitation' sign,) if solicitation may interfere with Gurdwara service(s), operation(s) or portrays the Gurdwara in a negative manner.



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Literature Distribution Regulated:

No person shall conduct literature distribution except under the followings conditions:

- A. Any company, organization, or person conducting literature distribution shall first obtain a Permit as required under this Policy.
- B. Material distributed shall be done so as to ensure that it remains where placed in a physical, non-damaging manner. The Gurdwara is not responsible for any damage associated with literature distribution; the literature distributor is solely responsible for any damage resulting from literature distribution.

Solicitation and Literature Distribution Responsibility:

If solicitation and/or literature distribution is conducted within the parameters of this Policy, the manner of the activities must not harass or intimidate any person on Gurdwara property.

Revocation (Permit Termination):

The Gurdwara reserves the right to revoke ANY issued Permit at any time, with or without cause. The Permit may be revoked for cause, i.e. violation/breach of the Policy, or the Permit may be revoked without cause by the Gurdwara Committee.

This Policy requires that if any Permit is revoked then the Permit recipient waives any and all legal rights and remedies against the Gurdwara, Gurdwara Committee and its members.

Transferability:

Permits are issued for the use of a specific person, company or organization and may not be transferred, or used by any other person, company or organization.

Charitable Donation Collection Policy:

No person shall conduct a charitable collection except under the followings conditions:

- A. Any company and/or organization seeking collection of charitable donations shall first obtain a Permit as required under this Policy.
- B. If a charitable donation collection event is discussed, approved and recorded in the Gurdwara Management Committee meeting, the Company and/or organization is deemed to have a Permit for that event and no additional permit will be required.
- C. All Gurdwara programs and projects that have been discussed and recorded in the Gurdwara Management Committee meeting minutes are by default APPROVED to collect donations without a Permit application or additional approvals.



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EXCEPTION to Sikh Temple Sacramento Solicitation and Literature Distribution Policy:

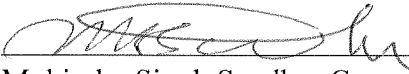
Solicitation and literature distribution that DO NOT require an approval:

1. Gurdwara programs and projects that have already been approved by the Gurdwara Management Committee and are recorded in the meeting minutes.
2. Vendors distributing free Sikh literature or vendors selling strictly Sikh Religion related literature and articles.

Policy passed and adopted by the Sikh Temple Management Committee at a regular monthly management meeting on the 27th day of June, 2010 soliciting, peddling, and literature distribution are hereby regulated in a manner that is consistent with reasonable time, place and manner per Sikh Temple Sacramento Solicitation and Literature Distribution Policy.


Malkit Singh Garcha, Chairman
Chairman


Balbir Singh Dhillon, President


Mohinder Singh Sandhu, General Secretary



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Application for Solicitation, and Literature Distribution Permit

Please fill out this form completely for a Solicitation or Literature Distribution Permit. Pursuant to Solicitation and Literature Distribution Policy of Sikh Temple Sacramento a permit must be obtained prior to any charitable and/or religious solicitation or literature distribution within the Sikh Temple Sacramento property.

Name:		
Address:		
City:	Zip:	State:
Phone:	Organization Name:	
Date of Event	Time of Event	Location- (Dinning area, mail lobby, etc)
Provide details of event:		
Email:		
Affidavit of Compliance		
I have read and understand Solicitation and Literature Distribution Policy of Sikh Temple Sacramento. I agree that I will operate in accordance to the policy. I understand that any issued permit may be revoked without cause and without any legal recourse.		
Signature:	Date:	

Office Use Only

Signature of a committee member:	
Signature of a committee member:	
Comments:	Solicitation Location:
	Expiration: